



**Hinesville Area Metropolitan Planning Organization**  
(HAMPO)

## **Unified Planning Work Program for FY 2011**

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Adopted:

DRAFT

205 E. Court Street, Hinesville, Georgia 31313  
Phone: 912-408-2030 Fax: 912-408-2037

Sonny Timmerman, P. E., AICP, Director John D. McIver, Policy Committee Chairman

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**RESOLUTION OF THE HINESVILLE AREA METROPOLITAN PLANNING ORGANIZATION REGARDING THE 2009 UNIFIED PLANNING WORK PROGRAM**

**WHEREAS**, the City of Hinesville has been designated by the Governor of the State of Georgia as the metropolitan planning organization responsible for conducting transportation planning activities in the Hinesville urbanized area, which consists of portions of Liberty and Long Counties and the cities of Allenhurst, Flemington, Gum Branch, Hinesville, Midway, Riceboro, and Walthourville; and

**WHEREAS**, federal regulations require that a work program describing the expected transportation planning activities be developed and adopted each year by the metropolitan planning organization; and

**WHEREAS**, the 2009 Unified Planning Work Program was developed through a continuous, comprehensive, and cooperative planning process in coordination with state and local officials; and

**WHEREAS**, the Technical Coordinating Committee recommends that the 2009 Unified Planning Work Program be adopted.

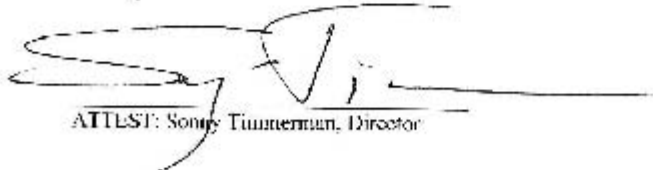
**NOW, THEREFORE BE IT RESOLVED** that the Policy Committee of the Hinesville Area Metropolitan Planning Organization endorses and adopts its 2009 Unified Planning Work Program.

**BE IT FURTHER RESOLVED** that the Policy Committee of the Hinesville Area Metropolitan Planning Organization authorizes its Director to transmit the 2009 Unified Planning Work Program to the Georgia Department of Transportation to secure state and federal transportation planning funds.

**ADOPTED** this 12<sup>th</sup> day of June, 2008, by the Hinesville Area Metropolitan Planning Organization Policy Committee.



John D. Melver, Chairman



ATTEST: Sony Timmerman, Director

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***INTRODUCTION***

As a result of the 2000 Census, the Hinesville Area Metropolitan Planning Organization (HAMPO) was established pursuant to federal law to address transportation planning within the urbanized portions of Liberty and Long Counties, including Fort Stewart, and the municipalities of Hinesville, Allenhurst, Flemington, Gum Branch, Midway, Riceboro and Walthourville. Governor Perdue designated the City of Hinesville as the host of the HAMPO in April 2003. HAMPO is operated under the leadership of a Policy Committee, comprised of elected officials and other decision makers from each participating jurisdiction, the Georgia Department of Transportation, and other state and federal agencies. A Technical Coordinating Committee and Citizens Advisory Committee will provide valuable input to the Policy Committee on transportation issues.

The purpose of the Unified Planning Work Program (UPWP) is to discuss the planning priorities of the metropolitan planning area and describe all metropolitan transportation-related planning activities anticipated within the area during the next one year period, including expected costs for such activities. UPWP planning objectives and products are organized into the following categories: 1) administration; 2) public involvement; 3) data collection; and 4) system planning.

The UPWP is developed to provide comprehensive, coordinated, and continuing transportation planning (known as the “3-C process”) for the Hinesville area. The federal bill, Safe Accountable Flexible Efficient Transportation Equity Act: A Legacy for Users (SAFETEA-LU) requires that the metropolitan planning process consider and analyze the following eight planning factors for each planning activity:

- 1) Support the economic vitality of the metropolitan area, especially by enabling global competitiveness, productivity and efficiency while promoting consistency among transportation improvements and state and local planned growth and economic development patterns.
- 2) Increase the safety of the transportation system for motorized and non-motorized users.
- 3) Increase the security of the transportation system for motorized and non-motorized users.
- 4) Increase the accessibility and mobility of people and for freight.
- 5) Protect and enhance the environment, promote energy conservation, improve quality of life, and promote consistency between transportation improvements and State and local planned growth and economic development patterns.
- 6) Enhance the integration and connectivity of the transportation system, across and between modes, for people and freight.
- 7) Promote efficient system management and operation.
- 8) Emphasize the preservation of the existing transportation system.

**Policy Committee:**

Chairman John McIver  
Chairman Liberty County Board of Commissioners

Richard Strickland  
Mayor, City of Gum Branch

Gary Gillard  
Commissioner, Liberty County Board of Commissioners

James Thomas Jr.  
Mayor, City of Hinesville

Randall Wilson  
Chairman, Long County Board of Commissioners

Bobby Ryon  
Councilman, City of Hinesville

Lily Baker  
Chairwoman, Liberty County Board of Education

Clemontine Washington  
Mayor, City of Midway

Don Hartley  
Chairman, Liberty Consolidated Planning Commission

William Austin  
Mayor, City of Riceboro

Colonel Kevin W. Milton  
Garrison Commander, Fort Stewart

Daisy Pray  
Mayor, City of Walthourville

Thomas Hines  
Mayor, City of Allenhurst

Todd Long  
Director of Planning, GDOT

Sandra Martin  
Mayor, City of Flemington

Allen Brown  
Chairman, Liberty County Development Authority

**PC Advisory Non-Voting Members**

Joey Brown  
County Administrator, Liberty County

Billy Edwards  
City Manager, City of Hinesville

Sonny Timmerman  
Executive Director, Liberty Consolidated Planning Commission (PC Secretary)

**Technical Coordinating Committee:**

Joey Brown  
County Administrator, Liberty County

Paul Simonton  
City Engineer, City of Hinesville

Vacant  
County Administrator, Long County

Paul Hawkins  
Representative, City of Flemington

Trent Long  
County Engineer, Liberty County

Gloria Cook  
City of Midway

Billy Edwards  
City Manager, City of Hinesville

David Miller  
Representative, City of Riceboro

Daisy Pray  
Representative, City of Walthourville

Teresa Scott  
GDOT District 5

Amanda Cox  
Representative, City of Allenhurst

Latoya Jones  
Federal Highway Administration (FHWA)

Vacant  
Representative, City of Gum Branch

Tony Dittmeier  
Federal Transit Administration

Sonny Timmerman  
Executive Director, LCPC

Ron Tolley  
Executive Director, Liberty County Development Authority

Tamrat Kassa Jr.  
GDOT Central Office – Planning

Robert Baumgardt  
Directorate of Public Works, Fort Stewart

Karen Quarles  
GDOT Central Office – Transit

John Beall  
Director, Public Works, City of Hinesville

Lily Baker  
Superintendent, Liberty County Board of Education

**Citizens Advisory Committee:**

Carl Easton  
City of Allenhurst

Steve Emmons  
City of Walthourville

Rene Harwell  
City of Flemington

Julian Hodges  
Liberty County

Richard Fowler  
City of Gum Branch

Harry Rodgers  
Liberty County

Curtis Velasco  
City of Hinesville

Robert Glenn  
Liberty County

Roscoe Stanley  
City of Hinesville

Vacant  
Long County

Irene McCall  
City of Hinesville

Frankie Brost  
Representative, Fort Stewart

Steven Berg  
City of Midway

Terri Oliver  
Representative, Savannah Technical College

Gablyn Stevens  
City of Riceboro

Ron Collins  
Representative, Armstrong Atlantic State  
University

**Hinesville Area Metropolitan Planning Organization (HAMPO) Staff:**

Sonny Timmerman, MPO Executive Director

Rachel Hatcher, Planning Manager

Alissa Davis, Planning Assistant

Nils Gustavson, Senior Engineer / Chief Inspector

Donna Shives, Staff Support

***TASK #1: ADMINISTRATION***

Continued emphasis is being placed on administration for the 2011 fiscal year, in order to initiate and implement a fully effective administrative structure to carry out the goals and objectives of the HAMPO Policy Committee; and, to implement the other components of the UPWP. The overall objective is to continue necessary set-up and coordination, and to conduct the transportation planning activities of the Metropolitan Planning Organization in compliance with all federal and state laws and requirements. The effective operation of HAMPO is accomplished only through the coordination and communication of program goals and objectives among HAMPO staff, local elected officials and staff, Georgia Department of Transportation staff, representatives of Fort Stewart, Savannah MPC, CGRDC, and other federal and state interests, and area residents.

**Element 1-1: Program Coordination**

<b>Objective:</b>	To properly coordinate MPO functions with Georgia Department of Transportation and all involved stakeholders, including accounting for all MPO transportation planning-related activities during fiscal year 2011.
<b>Previous Work:</b>	HAMPO Committees met frequently during the year. HAMPO staff developed a budget that was established for all governments in Liberty County.
<b>Description:</b>	The HAMPO committees and staff will work to initiate routine coordination activities, such as developing and maintaining operational budgets, completing status reports and an annual performance report.
<b>In-Kind Activities:</b>	The HAMPO staff will perform necessary functions throughout the coming fiscal year in order to provide in-kind match for federal funding including but not limited to coordination of meetings, maintaining operational budgets and documentation, and developing status reports as needed.
<b>Products:</b>	FY 2011 operating budget will be developed and amended as needed. Annual report will be generated.
<b>Start/Finish Dates:</b>	July 1, 2010 – June 30, 2011
<b>Lead Agency:</b>	HAMPO (City of Hinesville is the fiscal agent)
<b>Funding:</b>	PL - \$ 7436.68      5303 Transit - \$0      Local \$0      In-Kind \$1859.17

**Element 1-2: Operations and Administration**

<b>Objective:</b>	To administer and operate the MPO transportation planning process.
<b>Previous Work:</b>	Regular HAMPO committee meetings were held and supported by the staff. Staff administered the management of billing and reimbursement activities.
<b>Description:</b>	The administrative and operational support for the HAMPO process will be maintained. Minutes will be taken at all regularly scheduled and special called HAMPO committee meetings.
<b>In-Kind Activities:</b>	The HAMPO staff will perform necessary functions throughout the coming fiscal year in order to provide in-kind match for federal funding including but not limited to scheduling and conducting regular and special called Policy, Technical Coordinating and Citizens Advisory Committee meetings, recording and producing meeting minutes, performing tasks identified by HAMPO committees to assist in the transportation planning for the Hinesville area, and developing reports as necessary.
<b>Products:</b>	Any reports and documentation of all meetings will be produced and copies provided to GDOT as necessary.
<b>Start/Finish Dates:</b>	July 1, 2010 – June 30, 2011
<b>Lead Agency:</b>	HAMPO
<b>Funding:</b>	PL - \$8045.42      5303 Transit - \$0      Local \$0      In-Kind \$2011.36

**Element 1-3: Training/Employee Education**

<b>Objective:</b>	Develop and enhance MPO staff knowledge of transportation planning through relevant conferences, workshops, and educational programs.
<b>Previous Work:</b>	Staff participated in GDOT training on modeling, GIS, safety, SAFETEA-LU and finance, attended Georgia Transit Association's annual conference in Athens, and GAMPO's annual conference to share information with GDOT, FTA and other MPO's etc.
<b>Description:</b>	HAMPO staff will attend available workshops and programs on transportation planning and other planning-related topics (land use, GIS, etc.), sponsored by FHWA, FTA, GDOT, GAMPO, GTA, the American Planning Association, and other transportation planning/MPO organizations.
<b>In-Kind Activities:</b>	The HAMPO staff will perform necessary functions throughout the coming fiscal year in order to provide in-kind match for federal funding including but not limited to attending regular "mandatory" training sessions for federal and state grant



administration, attend Georgia Association of Metropolitan Planning Organizations meetings to ensure staff knowledge of the latest in transportation planning.

**Products:** Reports to GDOT as needed.

**Start/Finish Dates:** July 1, 2010 – June 30, 2011

**Lead Agency:** HAMPO

**Funding:** PL - \$ 1609.04      5303 Transit - \$0      Local \$0      In-Kind \$402.26

**Element 1-4: Equipment and Supplies**

**Objective:** Build and maintain an adequate computer system to assist in transportation planning activities. Provide other office equipment and supplies necessary for the MPO staff to successfully carry out work responsibilities.

**Previous Work:** Computer Hardware and Software was purchased in order to maintain the level of work station capabilities and communication required to carry out MPO and transportation planning activities.

**Description:** Liberty Consolidated Planning Commission (LCPC) will purchase any necessary computer system (hardware and software) necessary for work functions, and purchase other office equipment and supplies needed to establish and maintain an office for MPO staff.

**Products:** Reports to GDOT as needed.

**Start/Finish Dates:** July 1, 2010 – June 30, 2011

**Lead Agency:** LCPC, a consolidated planning commission funded by all participating local governments in Liberty County according to population as designated by census count employs the HAMPO staff and therefore contributes “other local” funds in the form of salary and benefits.

**Funding:** PL - \$ 0      5303 Transit - \$0      Local \$500      In-Kind \$0

**Element 1-5: Contracts/Grants**

**Objective:** HAMPO shall provide adequate administrative support to prepare, process and track annual and quarterly grant documentation including invoices for payment and reports of progress and completed tasks.

**Previous Work:** Management of billing and reimbursement activities.

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<b>Description:</b>	HAMPO shall assist in the administration of the Metropolitan Planning Services Agreement for FY 2011 and review work accomplished each quarter on the FY 2011 PL Agreement as well as the FY 2011 5303 Agreement.			
<b>In-Kind Activities:</b>	The HAMPO staff will perform necessary functions throughout the coming fiscal year in order to provide in-kind match for federal funding including but not limited to preparing, processing and tracking annual and quarterly grant reports including invoices for payment and reports of progress and completed tasks.			
<b>Products:</b>	Metropolitan Services Agreement for FY 2011 and review work accomplished each quarter in the FY 2011 PL Contract as well and the FY 2011 5303 Contract.			
<b>Start/Finish Dates:</b>	July 1, 2010 – June 30, 2011			
<b>Lead Agency:</b>	HAMPO			
<b>Funding:</b>	PL - \$ 6,155.92	5303 Transit - \$0	Local \$0	In-Kind \$1,538.98

**Element 1-6: Unified Planning Work Program (UPWP)**

<b>Objective:</b>	Develop an annual planning work program for HAMPO that meets federal and state requirements and adequately captures public and committee input.			
<b>Previous Work:</b>	FY 2010 UPWP developed by HAMPO staff and adopted by the Policy Committee at a regularly scheduled meeting.			
<b>Description:</b>	HAMPO staff, with oversight from the HAMPO Committees, will work to gather sufficient input on the 2012 UPWP; track the progress of objectives of the 2011 UPWP; and prepare the 2012 UPWP to be submitted to GDOT.			
<b>In-Kind Activities:</b>	The HAMPO staff will dedicate a portion of time to perform necessary functions throughout the coming fiscal year in order to provide in-kind match for federal funding including but not limited to tracking the progress of the 2011 UPWP objectives; gathering input on and preparing the 2012 UPWP to be submitted to GDOT.			
<b>Products:</b>	Draft and final 2011 Unified Planning Work Program			
<b>Start/Finish Dates:</b>	Draft UPWP to be started by beginning of 2 <sup>nd</sup> quarter of 2010 fiscal year and submitted to GDOT by December 2009; final UPWP to be submitted to GDOT by May 2010.			
<b>Lead Agency:</b>	HAMPO			
<b>Funding:</b>	PL - \$3,047.60	5303 Transit - \$0	Local \$0	In-Kind \$761.90

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***TASK #2: PARTICIPATION***

The HAMPO Policy Committee realizes that public involvement is an essential component of the MPO planning process, and will continue to implement innovative programs to educate and involve citizens over the next year to increase awareness and citizen participation within the Hinesville urbanized area.

**Element 2-1: Public Participation**

<b>Objective:</b>	Ensure that all HAMPO activities are conducted in an open environment that uses various visualization techniques during the participation process as required by SAFETEA-LU.
<b>Previous Work:</b>	The Participation Plan was finalized and adopted by the Policy Committee. Before a revised Participation Plan is adopted, it will go out for public comment for a minimum of 45 calendar days per 23 CFR 450.316. All meetings were publicly noticed. Numerous public workshops have been held for the 2035 LRTP update as well as the Hinesville Bypass alignment.
<b>Description:</b>	HAMPO staff and the Policy Committee will refine and revise the adopted Participation Plan as needed, based on review by MPO committees, the public and staff. All meetings, workshops and other information to be conveyed to the public shall be coordinated by HAMPO staff.
<b>In-Kind Activities:</b>	The HAMPO staff will dedicate a portion of time to perform necessary functions throughout the coming fiscal year in order to provide in-kind match for federal funding including but not limited to drafting and publishing information for public meetings and information notices.
<b>Products:</b>	All public meetings will be noticed and the results documented. Any revisions to the Participation Plan will be prepared and documentation will be provided to GDOT.
<b>Start/Finish Dates:</b>	July 1, 2010 – June 30, 2011
<b>Lead Agency:</b>	HAMPO/ LCPC, a consolidated planning commission funded by all participating local governments in Liberty County according to population as designated by census count employs the HAMPO staff and therefore contributes “other local” funds in the form of salary and benefits.
<b>Funding:</b>	PL - \$ 3717.84      5303 Transit - \$0      Local \$1000      In-Kind \$929.46

**Element 2-2: Environmental Justice/Title 6**

<b>Objective:</b>	Ensure the full and fair participation by all potentially affected communities in the transportation decision-making process and prevent the denial of, reduction in or significant delay in the receipt of benefits by minority and low-income populations.
<b>Previous Work:</b>	The LRTP, TIP, US 84 Corridor Study, Transit Study and other various state projects all include this critical component in their projects.
<b>Description:</b>	HAMPO staff will identify and involve traditionally underserved communities in Liberty County in the HAMPO transportation planning process through the use of analytical techniques and public involvement. This includes using Geographic Information Systems (GIS) mapping to locate these populations within the Hinesville Urbanized area and other significant demographic information.
<b>Products:</b>	The “EJ ANALYSIS FOR LIBERTY COUNTY, GEORGIA” was completed in November 2005, and is reviewed annually. This document provides recommendations for full and fair participation by all potentially affected communities in the transportation decision-making process and it helps to prevent the denial of, reduction in or significant delay in the receipt of benefits by minority and low-income populations.
<b>Start/Finish Dates:</b>	July 1, 2010 – June 30, 2011
<b>Lead Agency:</b>	LCPC, a consolidated planning commission funded by all participating local governments in Liberty County according to population as designated by census count employees the HAMPO staff and therefore contributes “other local” funds in the form of salary and benefits.
<b>Funding:</b>	PL - \$ 0      5303 Transit - \$0      Local \$2,000      In-Kind \$0

***TASK #3: DATA COLLECTION AND GIS***

Data collection, organization, and analysis are key ingredients to sound MPO decision making. Such data include population trends, socio-economic information, current and future land use data, environmental features, and other data that affect transportation patterns and demand for various transportation modes.

***Element 3-1: Data Gathering Relevant to Transportation Planning Process***

<b>Objective:</b>	Continue a program of collecting, synthesizing, organizing, and storing a variety of useful community data that are technically sound and relevant to the transportation planning process.
<b>Previous Work:</b>	Selected socio-economic data were collected and forecasts were made for use in developing the Long Range Transportation Plan. Selected traffic studies were done at sites identified as potential problems.
<b>Description:</b>	HAMPO staff will identify data needs and implement methods for collecting, synthesizing, organizing, and storing various community and transportation data. Specific data will be collected for any special corridor or concept studies undertaken as described in Element 4-4.
<b>Products:</b>	Summary reports or other documents will be prepared as needed.
<b>Start/Finish Dates:</b>	July 1, 2010 – June 30, 2011
<b>Lead Agency:</b>	LCPC, a consolidated planning commission funded by all participating local governments in Liberty County according to population as designated by census count employs the HAMPO staff and therefore contributes “other local” funds in the form of salary and benefits.
<b>Funding:</b>	PL - \$ 0      5303 Transit - \$0      Local \$1,000      In-Kind \$0

***Element 3-2: Geographic Information System (GIS) Development and Applications***

<b>Objective:</b>	Enhance existing GIS capabilities to enable the valuable use of GIS applications in HAMPO planning activities.
<b>Previous Work:</b>	GIS was used extensively in all aspects of the HAMPO planning process.
<b>Description:</b>	HAMPO staff will coordinate with City of Hinesville and the Liberty County GIS staff, GDOT staff, Regional Development Center staff, and others to build and maintain digital transportation and land use data.
<b>Products:</b>	Maps and data to support the transportation planning process will be developed and prepared as needed.
<b>Start/Finish Dates:</b>	July 1, 2010 – June 30, 2011

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**Lead Agency:** HAMPO, with significant assistance of City of Hinesville and Liberty County GIS Departments

**Funding:** PL - \$0      5303 Transit - \$0      Local \$0      In-Kind \$0

**Element 3-3: Land Use Monitoring**

**Objective:** HAMPO shall continue to develop the Liberty County Comprehensive Plan that began in FY 2005 to support the 2035 LRTP.

**Previous Work:** Liberty County Joint Comprehensive Plan 1999-2020 (Completed 1999), extensive efforts to update the 2035 LRTP.

**Description:** The land use plan includes an assessment of both current and long range development patterns, densities and spatial relationships and compares these with proposed transportation improvements located in the current LRTP. This work is culminated in a new Liberty County Comprehensive Plan and will continue to be updated as the 2035 LRTP planning progresses.

**In-Kind Activities:** The HAMPO staff will dedicate a portion of time to perform necessary functions throughout the coming fiscal year in order to provide in-kind match for federal funding including but not limited to reviewing the information adopted in the 2035 LRTP to ensure the goals and objectives of the Liberty County Comprehensive Plan are represented. All proposed development patterns will be reviewed by HAMPO staff to ensure compliance.

**Products:** HAMPO will continue to review and revise the Liberty County Comprehensive Plan in order to synchronize with the objectives of the 2035 LRTP.

**Start/Finish Dates:** July 1, 2010 – June 30, 2011

**Lead Agency:** HAMPO, with significant assistance of City of Hinesville and Liberty County GIS Departments

**Funding:** PL - \$3,327.84      5303 Transit - \$0      Local \$0      In-Kind \$831.96

***TASK #4: SYSTEM PLANNING***

System planning is an integral part of HAMPO's planning process, as the Policy Committee considers alternative solutions to transportation issues facing the Hinesville urbanized area. During the 2008 fiscal year, HAMPO addressed transit implementation, corridor improvement, sector planning, development and application of GIS data, long-range planning, and development of the Transportation Improvement Program (TIP). HAMPO will also address other complex transportation issues such as congestion management, air quality, bicycle and pedestrian access, freight planning, intermodal connectivity, corridor studies and other special planning studies that will work to improve the overall transportation system within the Hinesville study area.

**Element 4-1: Transit**

- Objective:** Analyze the feasibility of implementing various transit options surrounding the Hinesville urbanized area, and implement these options as feasible. Conduct surveys of existing transit service areas to maximize efficiency, system performance and rider satisfaction.
- Previous Work:** Two previous studies have been completed, a feasibility study and an implementation study. Currently, a consultant is under retainer to aid in the implementation process.
- Description:** Pending future funding commitments, HAMPO will anticipate implementing the options developed in the Transit Implementation Plan Phase II. Transit System surveys will be conducted to assess the system's current performance and provide recommendations to maximize ridership. Additional studies shall be conducted to determine the feasibility of extending service to areas inside and surrounding the Hinesville urbanized area as well as the feasibility of a multimodal transit station to serve the fixed route system in conjunction with the intercity and rural bus systems.
- In-Kind Activities:** The HAMPO staff will dedicate a portion of time to perform necessary functions throughout the coming fiscal year in order to provide in-kind match for federal funding including but not limited to aiding in the planning efforts to determine the feasibility of extending service to areas inside and surrounding the Hinesville urbanized area as well as the feasibility of a multimodal transit station to serve the fixed route system in conjunction with the intercity and rural bus systems.
- Products:** All survey results and feasibility studies will be prepared and documentation will be provided to GDOT.
- Start/Finish Dates:** July 1, 2010 – June 30, 2011
- Lead Agency:** HAMPO
- Funding:** PL - \$ 0      5303 Transit - \$28,125      Local \$0      In-Kind \$13,125  
Discretionary - \$90,000

**Element 4-2: Model Development and Applications**

<b>Objective:</b>	Establish and maintain up-to-date, technically sound information files that support the development and maintenance of the Long-Range Transportation Plan and the Transportation Improvement Program.
<b>Previous Work:</b>	A model was developed and applied to develop the 2030 LRTP.
<b>Description:</b>	The model will be maintained, updated and used in coordination with GDOT.
<b>Products:</b>	Summary reports as needed.
<b>Start/Finish Dates:</b>	July 1, 2010 – June 30, 2011
<b>Lead Agency:</b>	HAMPO, with assistance from GDOT
<b>Funding:</b>	PL - \$ 0      5303 Transit - \$0      Local \$0      In-Kind \$0

**Element 4-3: Long Range Transportation Plan**

<b>Objective:</b>	Develop and keep current a long-range, multi-modal Long Range Transportation Plan (LRTP) for HAMPO.
<b>Previous Work:</b>	The 2005 LRTP was amended in FY 2007 to be SAFETEA-LU compliant. In FY 2008 the LRTP was again amended to add the SAFETEA-LU Year of Expenditure (YOE) project costing tables. The process has been initiated to develop and adopt the 2035 LRTP in October 2010.
<b>Description:</b>	HAMPO staff and committees will develop the 2035 LRTP and will seek HAMPO Policy approval prior to GDOT approval of the final document in October 2010. HAMPO staff will keep the LRTP current, and will modify and update any required elements after the document is adopted. Staff will also begin preparing for the five year update of the plan, as required, to be revised during FY 2015.
<b>In-Kind Activities:</b>	The HAMPO staff will dedicate a portion of time to perform necessary functions throughout the coming fiscal year in order to provide in-kind match for federal funding including but not limited to HAMPO will assist in developing the 2035 LRTP and coordinate its adoption by the appropriate HAMPO committees in order to meet the federally mandated deadline.
<b>Products:</b>	Summary reports or other documents as needed and public meetings held as required. The final 2035 LRTP and supporting documentation will be prepared and provided to GDOT.
<b>Start/Finish Dates:</b>	July 1, 2010 – June 30, 2011
<b>Lead Agency:</b>	HAMPO



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**Funding:** PL - \$ 70,293.56      5303 Transit - \$0      Local \$0      In-Kind \$17,573.39

**Element 4-4: Feasibility, Concept and Corridor Studies**

**Objective:** Develop feasibility, concept and corridor studies for potential projects within the HAMPO area. The selected general consultant may be requested to do other studies as well.

**Previous Work:** HAMPO and GDOT began a process to study US 84 from Long County east to just beyond I-95.

**Description:** HAMPO staff and committees will develop the transportation studies. The US 84 Corridor Study was proposed as an access management, safety, land use and capacity enhancement analysis of the corridor and was completed in 2008. Additional studies of this corridor will divide the 84 Corridor as it is currently designed into smaller projects with discernable termini and cost estimates. A feasibility study shall be conducted to determine an appropriate location for the future multimodal transportation center.

**Products:** Technical reports on the progress and findings of the US 84 Corridor Study will be developed. Summary reports or other documents on any other studies will be developed as needed. Supporting documentation will be prepared and provided to GDOT.

**Start/Finish Dates:** July 1, 2010 – June 30, 2011

**Lead Agency:** HAMPO, in cooperation with GDOT and Fort Stewart

**Funding:** PL - \$ 0      5303 Transit - \$0      Local \$0      In-Kind \$0

**Element 4-5: Transportation Improvement Program (TIP)**

**Objective:** Develop and maintain a Transportation Improvement Program (TIP) for HAMPO that is consistent with federal and state requirements, includes public and MPO committee input; and, is a comprehensive list of needed transportation projects within the Hinesville urbanized area.

**Previous Work:** The last TIP was developed in FY 2010.

**Description:** HAMPO staff will work with all MPO committees to develop the FY 2012-2014 TIP, incorporating public comments as required. The Policy Committee will adopt the TIP prior to submission to GDOT.

**In-Kind Activities:** The HAMPO staff will dedicate a portion of time to perform necessary functions throughout the coming fiscal year in order to provide in-kind match for federal funding including but not limited to assisting in the development of a new TIP that

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will be in compliance with the findings of the 2035 LRTP. The 2012-2014 TIP will be made available for public comments and staff will incorporate findings in the final TIP and coordinate HAMPO approval of the document.

**Products:** Draft and final TIP.

**Start/Finish Dates:** Draft TIP to begin the last quarter of 2011 fiscal year. Final TIP submission date to be determined by GDOT.

**Lead Agency:** HAMPO

**Funding:** PL - \$ 609.52      5303 Transit - \$0      Local \$0      In-Kind \$152.38

#### Element 4-6: Special Projects

**Objective:** To retain a general consultant for the specific purpose of completing new tasks or current tasks where special knowledge is necessary.

**Previous Work:** This will be the fourth year for this line item.

**Description:** HAMPO has selected a firm to be retained for the purpose of providing general consultant services.

**Products:** Special studies, including sector plans, and other documents as required by federal and state standards and regulations.

**Start/Finish Dates:** July 1, 2010 – June 30, 2011

**Lead Agency:** HAMPO

**Funding:** PL - \$ 0      5303 Transit - \$0      Local \$0      In-Kind \$0

#### Element 4-7: Census 2010

**Objective:** To provide necessary coordination following the 2010 Census data collection, and to coordinate accordingly.

**Previous Work:** This will be the fourth year for this line item.

**Description:** During FY 2011 coordination with GDOT and/or the Census Bureau may be required. Work activities may include working with GDOT to identify possible MPO boundary or modeled area expansions, review of existing TAZs, revision or addition of new TAZs, reviewing mapping and address coding at the request of the Census, etc. and working with local municipalities and complete count committees following the Census data collection. The purpose of this element is to provide time and funds for these and other activities undertaken as a result of the 2010 Census.

**Products:** Census 2010 data, LUCA products, revised study boundary, revised TAZ's

**Start/Finish Dates:** July 1, 2010 – June 30, 2011

**Lead Agency:** HAMPO/LCPC, a consolidated planning commission funded by all participating local governments in Liberty County according to population as designated by census count employs the HAMPO staff and therefore contributes “other local” funds in the form of salary and benefits.

**Funding:** PL - \$ 0      5303 Transit - \$0      Local \$500      In-Kind \$0

## SUMMARY BUDGET TABLES

### Appendix A

<b>FY 2011 Unified Planning Work Program Budget Summary</b>														
<b>Draft</b>														
<b>EXHIBIT A</b>														
Work Element	FY 2011 Federal Planning Funds (PL)				FY 2011 Section 5303 Transit Planning Funds				5303 Discretionary Funds				Other Local Funds (FY 2011)	Total All Work Elements (FY 2011 Funds)
	FHWA - Federal	State - GDOT	Local	Subtotal PL Funds	FTA - Federal	State - GDOT	Local	Subtotal Transit Funds	FTA - Federal	State - GDOT	Local Funds	Subtotal Transit Funds		
<b>Administration - Task 1</b>														
1-1 Program Coordination	7,436.68	0.00	1,859.17	9,295.85	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	9,295.85
1-2 Operations and Administration	8,045.42	0.00	2,011.36	10,056.78	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	10,056.78
1-3 Training/Employee Education	1,609.04	0.00	402.26	2,011.30	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,011.30
1-4 Equipment and Supplies	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	500.00	500.00
1-5 Contracts/Grants	6,155.92	0.00	1,538.98	7,694.90	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	7,694.90
1-6 Unified Planning Work Program	3,047.80	0.00	761.90	3,809.50	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	3,809.50
<i>Subtotal Task 1</i>	26,294.66	0.00	6,573.67	32,868.33	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	500.00	33,368.33
<b>Public Involvement - Task 2</b>														
2-1 Public Participation	3,717.84	0.00	829.46	4,547.30	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,000.00	5,547.30
2-2 Environmental Justice	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,000.00	2,000.00
<i>Subtotal Task 2</i>	3,717.84	0.00	829.46	4,547.30	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	3,000.00	7,547.30
<b>Data Collection and GIS - Task 3</b>														
3-1 Data Collection	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,000.00	1,000.00
3-2 GIS Development and Applications	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
3-3 Land Use Monitoring	3,327.84	0.00	831.96	4,159.80	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	4,159.80
<i>Subtotal Task 3</i>	3,327.84	0.00	831.96	4,159.80	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,000.00	5,159.80
<b>System Planning - Task 4</b>														
4-1 Transit (includes LRTP planning)	0.00	0.00	0.00	0.00	25,000.00	3,125.00	3,125.00	31,250.00	80,000.00	10,000.00	10,000.00	100,000.00	0.00	131,250.00
4-2 Model Development and Applications	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
4-3 Long Range Transportation Plan	70,293.56	0.00	17,573.39	87,866.95	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	87,866.95
4-4 Feasibility, Concept and Corridor Studies	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
4-5 Transportation Improvement Program	609.52	0.00	152.38	761.90	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	761.90
4-6 Special Projects (General Consultant Services)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
4-7 Census 2010	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	500.00	500.00
<i>Subtotal Task 4</i>	70,903.08	0.00	17,725.77	88,628.85	25,000.00	3,125.00	3,125.00	31,250.00	80,000.00	10,000.00	10,000.00	100,000.00	500.00	220,378.85
<b>TOTAL ALL SOURCES</b>	<b>104,243.42</b>	<b>0.00</b>	<b>26,060.86</b>	<b>130,304.28</b>	<b>25,000.00</b>	<b>3,125.00</b>	<b>3,125.00</b>	<b>31,250.00</b>	<b>80,000.00</b>	<b>10,000.00</b>	<b>10,000.00</b>	<b>100,000.00</b>	<b>5,000.00</b>	<b>266,554.28</b>

See Exhibit C for inkind match contributions

Date updated: April 28, 2010



**UPWP INKIND MATCH SUMMARY (FY 2011)**

Appendix C

**HAMPO In-Kind Match for PL and 5303 (Salary and Benefits)**

<b>Title</b>	<b>Tasks</b>	<b>UPWP Element Associated</b>	<b>% of Annual Hours</b>	<b>Annual Total Cost</b>
Executive Director (Timmerman)	MPO Operations	1.2 Operations and Administration	0.75%	\$ 1,098.20
	Travel and Fees	1.3 Training & Employee Education	0.28%	\$ 402.26
	Grant Administration	1.5 Contracts and Grants	1.06%	\$ 1,538.98
	UPWP Development	1.6 UPWP	0.52%	\$ 761.90
	Public Involvement	2.1 Participation	0.64%	\$ 929.46
	Review	3.3 Land Use Monitoring	0.57%	\$ 831.96
	Liberty Transit & LRTP	4.1 Transit Planning	9.01%	\$ 13,125.00
	LRTP Development	4.4 LRTP	8.15%	\$ 11,873.39
	TIP Development	4.5 TIP	0.10%	\$ 152.38
Executive Assistant (Shives)	Meeting Coordination	1.1 Program Coordination	4.7%	\$ 1,859.27
	MPO Operations	1.2 Operations and Administration	2.3%	\$ 913.10
Senior Engineer/Chief Inspector (Gustavson)	Data Collection	4.3 LRTP	7%	\$ 5,700.00
<b>Grand Total</b>				<b>\$ 39,185.90</b>

39,185.80 total in-kind services required

\*Calculations assuming 2087.09828 annual work hours

Appendix



US Department of Transportation  
Federal Highway Administration

Georgia Division

61 Forsyth St. SW 17T100  
Atlanta, GA 30303

June 26, 2008

In Reply Refer To:  
HPD

Mr. Sonny Timmerman  
Director  
Hinesville Area MPO  
205 East Court Street  
Hinesville, GA 31313

Dear Mr. Timmerman:

The following is in response to our receipt of the Hinesville Urban Area Transportation Study's Final 2009 Unified Planning Work Program (UPWP). Upon review, we have determined that the document satisfies the requirements of 23 U.S.C. 154, 49 U.S.C. 5303, 23 CFR Part 420, 49 CFR Part 18, and other pertinent legislation, regulations, and policies.

The FY 2009 UPWP reflects \$122,705 of programmed PL Funds. These funds are available upon an approved authorization. Expenditure invoicing and progress reports should be submitted quarterly, with copies to the Federal Highway Administration. Expenditures incurred without prior authorization will not be reimbursed.

If you have any questions, please contact Ms. Latoya Jones at (404) 562-3641.

Sincerely,

Rodney N. Barry, P.E.  
Division Administrator

Cc: Parris Orr, GDOT  
Thomas McQueen, GDOT

